

## What We Need From You

Whilst our cyber safety workshops are completely **free**, there are a couple of things we need from your end. We have put together this checklist to help you.

**Complete Booking Form** - More information can be found on the next page

Once your booking form has been reviewed we will get in touch to arrange the best **time and date that suits you**

Sign up as an educator on the **SkillsBuild** platform and complete sign up process including which school you are registering from

For students to be able to access the SkillsBuild platform we will need all of their first name, last name and email sent through at least 1 week prior to **emmaebopindustries.com** for IBM to upload the students into the platform

Once students are entered into the system get students to log in to their skills build account and complete the cyber safety quiz with your students. A "how to guide" will be sent out after confirmation of program

Have your desired space set up with a projector/tv screen at the front of the space, with tables and chairs arranged in pods of 4 to 5

**That's It - You Are Ready!**

## How To Get Involved

Whilst our hope is to get to as many school as we can and reach as many students, we do have limited positions for these programs.

If you are interested in securing your schools spot for one or multiple of these programs we ask that you fill in the booking form.

Within the booking form you can also find information about our **privacy policy** and **media consent**. In terms of our media consent we would love to get a few photos of around 5-10 students however, will be in touch regards to this closer to the day.

Once the booking form is completed our operations manager Emma will be in touch to look in your date and to confirm any other logistics ready for your program.

BOOK NOW



[bit.ly/3SB1395](https://bit.ly/3SB1395)



### Frequently Asked Questions?

Please visit our website for more information or contact Emma at [emma@bopindustries.com](mailto:emma@bopindustries.com)